



# Indian Institute of Information Technology Allahabad

## An Institute of National Importance

Deoghat, Jhalwa, Prayagraj, Uttar Pradesh-211015

Ph.:0532-2922025,2922067,Fax:0532-2430006,Web:[www.iiita.ac.in](http://www.iiita.ac.in),E-mail:[contact@iiita.ac.in](mailto:contact@iiita.ac.in)

### Advertisement for Medical Officers on purely Contract basis

**Advt. No. Estt./MO-Contract-01/2024**

**Date 26.07.2024**

Institute is recognized as an Institution of National Importance by the Government of India and being primarily an Institution of Higher Education, looks forward to provide quality and round-the-clock healthcare to all its on-campus stakeholders (faculty, students, officers, staff and families) through a team of qualified and dedicated Medical Professionals. Despite the fact that this is an ancillary activity for the Institute, IIITA is committed to take the activity very seriously in the overall fitness of things and therefore this advertisement.

Sl. No.	Name of the Post	Nos.	Max. Age Limit	Educational Qualification & Experience
1	Medical Officer (On Contract)	04	55Years	<p><b>Essential Qualification:</b> MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical/Indian Medical Register.</p> <p><b>Desirable:</b> Post-Graduate Qualification preferably MD in General Medicine or equivalent Qualification included in any one of the schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical/Indian Medical Register.</p> <p><b>Experience:</b> The candidate should have at least 01 year of working experience as a Medical Practitioner.</p>
2	Medical Officer (Homeopathic) - On Contract	01	55 Years	<p><b>Essential Qualification:</b> BHMS Degree or equivalent qualification and must be registered in a State Medical/Indian Medical Register.</p> <p><b>Desirable:</b> Post-Graduate Qualification preferably MD in Homeopathic and must be registered in a State Medical/Indian Medical Register.</p> <p><b>Experience:</b> The candidate should have at least 01 year of working experience as a Medical Practitioner.</p>

### General Instructions:

- 1) A Candidate should ascertain, before applying, that he/she satisfies all the eligibility conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment.
- 2) The appointment will be purely on a temporary basis, initially for a period of **11 Months**. The contract may be renewed on mutually agreed terms and conditions. However, this cannot be claimed as a right for any benefit/future absorption.
- 3) Mere fulfillment of essential qualifications and specialization requirements does not entitle any candidate for a call to the interview. Short-listing criteria may be set higher than the one advertised (if required).

- 4) The interview shall be conducted in Offline mode. Date and Time will be informed ONLY to shortlisted candidates after the scrutiny of applications by email only.
- 5) He/she should undertake whatever other tasks that may arise in order to contribute to the Institute's development.
- 6) He/she would be duty-bound to follow the rules and regulations laid by the Institute/from time to time.
- 7) He/she would adhere to the ethics and etiquettes of medical practice and would maintain the dignity and decorum of the Institute at all times, failing which the services may be terminated without any notice.
- 8) The number of posts advertised is merely an indication of the existing vacancies. The Institute reserves all rights to fill/not fill or increase/decrease any number of post(s).
- 9) The decision of the Director related to all matters pertaining to the selection shall be final and binding on the applicants. No candidate will have any claim for issue of appointment letter, as a matter of right, even after recommendations by the Selection (Interview) Committee.
- 10) The Medical Officer must be ready to join immediately as per the terms and conditions of the appointment and Institute rules.
- 11) Application Form to apply for the advertised post is enclosed.
- 12) Incomplete application or without relevant supporting enclosures or shortfall documents (even if received after closing date), i.e **16.08.2024** will be summarily rejected.
- 13) The envelope containing complete application in a prescribed format with relevant supporting documents can be submitted on or before **16.08.2024** which should be superscribed as "**Application for the post of Medical Officer** and must be sent to **Joint Registrar (Estt.), Establishment Section, Administration Ext-II Building, East Wing, IIT Allahabad, Deoghat Jhalwa, Prayagraj - 211015 (U.P.) INDIA either by Speed Post or in person.**
- 14) Intimation about the Shortlisted Candidates for Interview and the selected candidates will be informed via email only and they are expected to join immediately. Applicants are advised to mention their correct and active email ID in the application, as all correspondences will be done through email only. Hence, regular checking of the email by the applicant is expected and in applicant's own interest.
- 15) Candidates should send self-attested copies of certificates and mark-sheets from Class X onwards in support of their qualifications. Original certificates must be produced at the time of Personal Discussion/ Interview for verification.
- 16) The date of determining the eligibility of all candidates in every respect shall be the normal closing date of Advertisement.
- 17) No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for Interview/Presentation.
- 18) No T.A./D.A. will be paid for attending the Interview/Presentation.
- 19) The selected candidates will have to perform duty day/night shifts as assigned by the Competent Authority, as per apart from the regularly agreed duty hours, in order to meet Institutional necessities.
- 20) Any attempt to influence will lead to disqualification of candidature.
- 21) In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 22) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Director, IIT Allahabad, shall be final and binding on all.
- 23) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Prayagraj and courts/tribunals/forums at Prayagraj only.

### **Specific Terms and Conditions:**

- 1) Appointment shall be offered on Contract only, initially for a period of **11 months**, which may/may not be extended on mutual agreement/disagreement, as the case may be. None shall plead it as a clause for necessary extension as a matter of right or for that matter, seeking permanency in the Institute, at any stage and in whatever form.
- 2) An attractive compensation, per month, shall be offered, on par with the packages in other peer Institutes of National Importance, and shall flexible commensurate with the qualification and experience of the candidate.

- 3) While Duty hours (normally of 6-8 hours) and timings shall be subject to the mutual agreement between the recruited candidate and the Institute, the employed doctor shall be liable for pro-rata deduction from the decided monthly compensation, subject to lapses in duty hours, based on the Biometric attendance with date and time stamping.
- 4) Duty Hours, once mutually agreed upon shall be changed only after fresh consideration and acceptance from both sides and well in advance. Duty Hours shall refer to personal physical presence in Institute Health Centre (IHC)/Patient site.
- 5) Recruited Doctors shall be fully responsible for the medical needs of the Institute Officials / Their Family members & Dependents / Guests / other authorized personnel on campus, during their duty Hours.
- 6) When applying for leave, the Doctor shall arrange for his replacement from amongst the rest of the Institute Doctors, in due consultations with the In-charge, IHC and the same shall be duly notified.
- 7) In addition to their duty hours, whereby the Duty Doctor shall be required to be physically present in the IHC, all the recruited Doctors shall have to remain available on their telephones for all time assistance. In case any doctor is expressly called upon to assist, beyond his/her regular duty hours, he/she shall be reimbursed @ Rs 500/- (Travel Expenses by their own vehicle) plus Rs. 300/- per hour as additional Duty Fees as per the time schedule. Each allopathic medical officer will be required to perform night duty also on rotation basis.
- 8) The on-duty Doctor shall be relieved of his/her duty only when the next Doctor has arrived and taken over the charge.
- 9) Duty Doctors shall be obliged to render additional services as and when called upon by the Institute, to meet its requirements. Institute shall receive priority over other personal commitments of the engaged Doctor.
- 10) For attending meetings, while the Doctor shall be paid additional travel allowance @ Rs 300/- per visit as per above, no other charges shall be payable.
- 11) The recommendations of the selection committee shall remain valid for a period of one year from the date the recommendations are accepted by the competent authority.

**Registrar (Acting)**  
**IIT Allahabad**



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APPLICATION FORM FOR THE POST OF \_\_\_\_\_

Advt. No. \_\_\_\_\_

Dated: \_\_\_\_\_

1) Name of the Applicant : \_\_\_\_\_  
(In block letters)

2) a) Medical Council with which registered: \_\_\_\_\_

b) Registration No. UG: \_\_\_\_\_ Year: \_\_\_\_\_

c) Registration No. PG: \_\_\_\_\_ Year: \_\_\_\_\_

3) (a) Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (b) Age: \_\_\_\_ Years (c) Gender: \_\_\_\_\_  
DD MM YYYY

4) (a) Marital Status: \_\_\_\_\_ (b) Category: \_\_\_\_\_

5) Permanent Address: \_\_\_\_\_

6) Correspondence Address: \_\_\_\_\_

City: \_\_\_\_\_ PIN NO.: \_\_\_\_\_ State : \_\_\_\_\_

(a) Mobile Number: (1) \_\_\_\_\_ (2) \_\_\_\_\_ (Alternate)

(b) Email Address \_\_\_\_\_

7) Academic record starting from class X:

(Please attach self attested photocopies of transcripts/mark-sheets/grade card and certificates for all your degrees):

Sl. No.	Certificate/ Degree	Subjects/ Specialization/ Discipline	School/College/University/ Institute	Year of Passing	Percentage / CGPA	Class/ Div

Paste Your Recent  
Colour Photo  
Here

**8) Past Experience Record:**

<b>Sl. No.</b>	<b>Name of Organization/Institute</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Date of Leaving</b>	<b>Duration</b>

**9) Information of three Referees:**

(Names and contact details of referees who would be willing to write in support of your application):

	<b>Referee 1</b>	<b>Referee 2</b>	<b>Referee 3</b>
<b>Name</b>			
<b>Designation</b>			
<b>Organization/ Institute</b>			
<b>Address Line1</b>			
<b>Address Line2</b>			
<b>Address Line3</b>			
<b>Telephone</b>			
<b>E-Mail ID</b>			

**10) List of Documents Attached:**


**11) I hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that the entries in this form as well as in attached sheets are true to the best of my knowledge and belief.**

**Date:**

**Place:**

\_\_\_\_\_  
*(Signature of Applicant)*